

	Form	APPLICATION FOR MANAGEMENT SYSTEMS CERTIFICATION
	F01-PRC.09	Effective date: 15.02.2023

I. REGISTRATION INFORMATION

Company Name (customer)
Head office address (according to business registration):
Production/Services provision address
Contact: <i>(Minimum requirement of 2 people except for business households)</i>	Full name: Position: Phone: Email: Full name: Position: Phone: Email:
Standards
Scope
Exclusion clauses	
Type of certification	<input type="checkbox"/> Initial certification audit; <input type="checkbox"/> Recertification audit <input type="checkbox"/> Expansion certification audit; <input type="checkbox"/> Transfer audit
Total employee:	
Number of stages in the production line:	<i>(For example: 5 production stages (raw material checking - scaling - mixing - level 1 packaging - level 2 packaging))</i>
Number of positions working at the enterprise:	<i>(For example: 8 working positions (purchasing - warehouse keeper - sales - administrative and human resources - maintenance - mechanical and electrical - KCS/QC staff - QA staff))</i>
Is your management system self-developed or consulted?	<input type="checkbox"/> Self-developed <input type="checkbox"/> Hiring a consultant Consultancy Body: Consultants:

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Have you applied any ISO management system or equivalent ?	<input type="checkbox"/> No:
	<input type="checkbox"/> Yes - If so, please specify which standards?:
	Certified by which certification body?:
	Valid until date:.....
Requested time for audit (fill in specific date if the customer requests)	1. Stage 1 Audit: Date.....monthyear
	2. Stage 2 Audit: Date.....monthyear

II. RECORDS AND DOCUMENTS TO BE SENT TOGETHER WITH THIS CERTIFICATION REGISTRATION

- Photocopy/photo/scan copy of Business Registration Certificate;
- Photocopy/photo/scan/ doc., pdf copy of the Quality Manual or management system manual or equivalent document describing the scope of application of the management system (quality/environment/occupational safety and health/medical equipment/...)
- Photocopy/photo/scan/doc., pdf copy of the document describing the roles, responsibilities and authorities of departments in the enterprise.
- Photocopy/photo/scan/doc., pdf copy of the DIRECTORY listing documents/processes applied according to ISO, according to the management system at the enterprise.

In case the location of production or service provision is different from the location mentioned in the Business Registration Certificate, attach additional documents proving the relation between the organization registering for certification and the production location (For example, Outsourcing Contract, production lease contract ...)

Note: The above documents can be sent via email/Zalo or sent by delivery along with the contract and certification registration.

We, the organization registering for certification, guarantee that the above information is true; commits to comply with all regulations in CGLOBAL's Management System Certification Regulations as well as other relevant regulations of CGLOBAL posted on the Website: <https://cglobal-sg.com/> and ensures all conditions for Certification Body carry out certification audit according to current regulations.

....., Date.....monthYear...

CUSTOMER

REPRESENTATIVE

(Sign, write full name, stamp)

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FOR CGLOBAL REVIEW

Customer No.:	Nace Code:	Level: <input type="checkbox"/> High; <input type="checkbox"/> Medium; <input type="checkbox"/> Low;
Eligibility: <input type="checkbox"/> Yes; <input type="checkbox"/> No		
Auditor's Approval (Only applicable in cases where Certification Department staff are not yet qualified)		Approval of the Certification Department: